



POTTSVILLE SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
November 19, 2018

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, November 19, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Ms. Katina Bearden, Mr. Kurt Heidel and Mrs. Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Ms. Angelica Calel and Ms. Logan Ruyak ; Mr. Brian Hostetler, members of the press and interested citizens.

Ms. Bearden entered the meeting at 7:05 pm.

PRESENTATION

PHS Act of Courage: Mr. Rodriguez presented the Superintendent's Award to Ms. Devon Williams, a high school senior, for her bravery and good judgment. Her quick actions lead to the apprehension of a driver responsible for a hit and run incident that occurred while on her way to school.

COMUNICATION

Mr. Rodriguez shared an email from the Judge of Elections complimenting the students who assisted at the election polls. The students were polite, courteous and a great asset to the event.

MINUTES

Mrs. Jampo presented the minutes from the Regular Board meeting held on October 18, 2018, the minutes from the Special Board meetings held on October 25 and November 1, 2018 for board approval.

LIST OF BILLS

Mrs. Stilwell presented the list of bills paid from the various funds for the period of October 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-031** .

TREASURER'S REPORT

Mrs. Stilwell presented the Treasurer's Reports for October 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-032**.

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden

The Community Relations Committee met on November 1st. The committee reviewed upcoming events and topics for future planning. The committee was given an update on a proposed social media poll regarding facilities. The pole will seek input from the community, parents and staff on year-round schooling and multi-track concept for the middle school.

STUDENT BOARD REPRESENTATIVE REPORT - Ms. Ruyak and Ms. Calel

Ms. Ruyak and Ms. Calel gave updates on athletic achievements and club activities. The football team

won their first playoff in several years. The National Honor Society induction is schedule to take place on Friday. DECA is preparing for the December districts competition. A mentorship program is under way at the high school, AIM (Achieving Individual Milestones) . Students pick five teachers to meet with them twice a month. Ms. Calel had the opportunity to attend a PA School Summit, learning about funding issues, parental awareness and the impact on students.

CURRICULUM / TECHNOLOGY /Co-CURRICULAR COMMITTEE – Mrs. Lawrence

The Curriculum Committee met on November 1st. The committee was given a presentation on the PDE Future Readiness Assessment going into effect next year. Other updates included professional development sessions to support math, preparation for the upcoming Related Arts adoption and information regarding a recent AEDY mandate on attendance requirements.

FACILITIES / FINANCE COMMITTEE – Mrs. Francis

The committee met on November 8th. The committee heard a presentation from Mr. Keller on an overview of the Borough Land Bank. The committee shared their concerns about how the Land Bank Board was chosen and the role of the School District Board of Directors related to adoption of the policies and procedures of the Land Bank. Items recommended for Board approval are the contracts the RFQ ESCo award and the annual Substitute Tax Collector resolution. The committee is in favor of a seeking a pro-active approach to reduce the number of assessments changes that are approved at the county level.

POLICY/PERSONNEL COMMITTEE – Mr. Rose

The committee met on November 8th. The committee reviewed three policies for board approval. The committee was in agreement to recommend Policy 206 for approval on tonight’s agenda. Draft Policy 216.3: Transcript Fees was pulled from consideration. Policy 202: Eligibility of Non-Resident Students was tabled for more discussion at the December committee meeting. The committee supports the PEAK Pre-K Program Manager, a grant funded position, in lieu of filling the coordinator position which has remained vacant.

BOROUGH LIAISON REPORT – (no report).

PSBA/MONTGOMERY COUNTY LEGISLATIVE /MCIU REPRESENTATIVE REPORT S– (no report).

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

BOARD ACTION: Minutes, List of Bills and Treasurer’s Report

It was moved by Mrs. Barnhill and seconded by Mrs. Lawrence that the Board approve the minutes from the Regular Board meeting held on October 18, 2018, the Special Meetings held on October 25 and November 1, 2018, the list of bills for the period of October 2018 and the treasurer’s report for October 2018 as presented.

All members were in favor. Ayes: Seven Nays: None. Absent: Two. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITION

Exempt

PreK-Counts Program Manager, Part-time, Grant Funded. * **Addendum #2018/2019-033.**

RESIGNATIONS/TERMINATIONS

Professional

Deena M. Alexander, Special Education Teacher, Barth Elementary, resignation effective when position is filled or December 16, 2018; hire date November 15, 2011.

Exempt

Karen Kile, PEAK Pre-K Counts Coordinator, Annex, resignation effective December 31, 2018; hire date May 28, 2013.

Classified

Ratify Valerie McMullen, Custodian 1, Pottstown Middle School, resignation effective October 19, 2018; hire date August 27, 2018.

Ratify Jill Fox, Elementary Cleaner, Franklin Elementary, resignation effective October 19, 2018; hire date April 7, 2005.

Ratify Kelly High, Nurse, Franklin Elementary, termination effective August 21, 2018; hire date March 5, 2018.

Jennifer Jarolin, Part-time PreK Counts Coach, Annex, resignation effective December 31, 2018; hire date May 11, 2016.

Ratify Hannah Rowe, Part-time Cafeteria Worker, resignation effective November 5, 2018; hire date September 24, 2018.

Paul Woodley, Head Custodian, Pottstown Middle School, resignation for the purpose of retirement, effective January 31, 2019; hire date May 1, 1989.

LEAVES

Professional

Ratify Rebecca Wyatt, Secondary Teacher, Pottstown Middle School, request for intermittent leave of absence covered by Family Medical Leave Act, anticipated effective date to be October 26, 2018, end date tbd.

Samantha Johnson, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be December 25, 2018, end date tbd.

Ratify Matthea Miller, Special Education Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective October 22, 2018, end date tbd.

Amanda Conlon (Scholwinski), Guidance Counselor, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be April 20, 2019, end date tbd.

Nicole Ewing, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be February 22, 2019, end date tbd.

Ratify Jaclyn Harner, Special Education Teacher, Pottstown High School, request for intermittent leave of absence covered by Family Medical Leave Act, effective October 26, 2018, end date tbd.

Classified

Maryann Peters, Accounts Payable Coordinator, Administration, request for leave of absence covered by Family Medical Leave Act, effective date December 11, 2018, end date tbd.

Ratify Carrie Love, Classroom Assistant, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective November 7, 2018, end date tbd.

CHANGE IN POSITION/SALARY:

Professional

Ratify Rachel Smith, from Substitute Support Staff to Elementary Teacher, initial assignment to be Barth Elementary, effective October 29, 2018, \$45,500/yr, Step 1 -B+15, (contract T. Miller).

Michael Ishler, Teacher on Special Assignment, Pottstown Middle School, effective tbd or upon hiring a Long Term Substitute, \$50/day stipend in addition to current compensation. Upon completion of assignment, he will return to role as Middle School Teacher.

Ratify Danielle Murray, from Classroom Assistant to Elementary Teacher, Franklin Elementary, effective October 25, 2018, \$45,000/yr, Step 1- Bach (contract of J. McGraw).

Ratify Victoria Schwartz, from Intervention Assistant to Long Term Substitute Teacher, Pottstown Middle School, effective November 12, 2018, \$194/day (coverage for M. Regensburg). Upon end of assignment she will return the role of Intervention Assistant.

Correction to effective date: Ratify Brittany Zacharias, from Classroom Assistant to Long Term Substitute Teacher, Barth Elementary, effective October 22, 2018, \$194/day (coverage for M. Miller). Upon completion of assignment, she will return to the role of Classroom Assistant.

Classified

Ratify Chelsea Brinkley, from Front Desk/Building & Grounds Clerk to Buildings & Grounds Secretary, effective November 5, 2018, \$18.23/hr.

ELECTIONS:

Professional

Ratify Laura Gokey, Elementary Teacher, initial assignment to be Barth Elementary, effective November 5, 2018, \$45,000/yr, Step 1 - Bach (contract of A. Skarbek).

Adrienne Harr, Elementary Special Education Teacher, initial assignment to be Pottstown Middle School, effective November 19, 2018, \$45,000 + \$1,000 Special Education stipend in accordance with Professional Agreement, Step 1- Bach (contract of D. Bilardo)

Classified

Ratify Alison Musumeci, Part-time Early Childhood SEL Specialist, effective October 24, 2018, 4 days, \$25/hr (grant funded)

Ratify Jennifer Kurian, Nurse, Franklin Elementary, effective November 13, 2018, \$22.15/hr (replacing K. High).

Ratify Kristen Nuce, Substitute Nurse, effective October 30, 2018, \$22.15/hr.

Ratify Jessica Egolf, Classroom Assistant, Pottstown High School, effective November 1, 2018, \$13.65/hr (replacing G. Gleeson).

Ratify Girrardia Jones, Classroom Assistant, Pottstown Middle School, effective October 31, 2018, \$13.65/hr (filling vacancy of L. Chao-Nuissl).

Ratify Sara Freed (Plouffe), Classroom Assistant, Franklin Elementary, effective November 12, 2018, \$13.65/hr (replacing D. Murray).

Jeffrey Angstadt, Elementary Head Custodian, Franklin Elementary, effective November 19, 2018, \$17.50/hr (replacing M. Fiorillo).

Ratify Devon Yocum, Classroom Assistant, Barth Elementary, effective November 13, 2018, \$13.65/hr (filling vacancy of C. Derer).

Sheena Hardrick, Part-time Cafeteria Worker, Pottstown High School, effective November 16, 2018, 4 hrs/day, \$11.74/hr (replacing H. Rowe).

Cerrissa Carter, Substitute Support Staff, effective November 16, 2018, hourly rate per schedule.

All Pottstown School District Part-time staff members are approved on an "as-need" basis as Substitute Support Staff, hourly rate per schedule.

Compensation for Missed Planning Time, \$23/hr per period

Beth Mason, MS, 24 missed planning times, \$552.00 (Sept/Oct/Nov 2)

Michaela Johnson, HS, 31 missed planning times, \$713.00 (Aug to Oct 17)

Amanda Figueroa, MS, 4 missed planning times, \$92.00 (Oct 12 to Oct 24)

Homebound Instruction, \$29/hr

Ratify LeeAnn McCullough, Pottstown High School, from November 5, 2018 through December 5, 2018, assignment not to exceed 5 hours per week.

Ratify Aaron Torrence, Pottstown Middle School, from October 23, 2018 through November 30, 2018, assignment not to exceed 5 hours per week.

Co-Curricular Assignments 2018/2019: additions/corrections * Addendum #2018-2019-034.

Winter Sports

Non-Athletics

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates to Attend</u>	<u>Cost</u>
Admin	Deena Cellini	PASPA Annual Conf.	Hershey, PA	02/27/2019 - 03/01/2019	\$835.00 pd from dept budget
PMS	Rebecca Pershouse Olson	Midwest Clinic	Chicago, IL	12/19/2018- 12/21/2018	\$750. 00 pd by employee
PHS	Kristin Kozik	Food Service Conf.	Camp Hill, PA	11/14/2018 - 11/15/2018	\$453.65 pd by dept. budget

FIELD TRIPS

<u>Students/..</u>	<u>Conference</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Cost to</u>	<u>Cost to District</u>	<u>Chaperones</u>
<u>..Groups</u>	<u>Name/Activity</u>			<u>Student</u>	<u>- substitutes</u>	
15 to 18	PSD Baseball Team	Myrtle Beach,NC	03/14/19 - 03/18/19	\$428.00	\$945 - \$1,035	Geoffrey Thomas Todd Endy Nick Zipay

POLICIES

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-035:**

- Policy 206: Assignment of Students (replaces 6030)

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-036:**

- The Devereux Foundation
- The Devereux Foundation
- New Story Schools
- MOU: USC Rossier / Suzanne Dworak-Peck School of Social Work

SUBSTITUTE TAX COLLECTOR APPOINTMENT

The Superintendent recommends the Board approve the Substitute Tax Collector Appointment Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-037.**

GUARANTEED ENERGY SAVINGS RFQ AWARD

Motion to select Reynolds Energy Services as the ESCo contractor and to have Reynolds Energy Services, Inc. provide audit services (design and pricing) for projects as directed by the District. Approval will include authorization for the solicitor and administration to review and finalize the Investment Grade Audit Agreement.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

INFORMATION

1. Pottstown Pride: Spring/Sumer 2018
2. Monthly Meeting Notice: December 2018
3. LRP School Board Professional Development: November
4. Land Bank Board meeting: November 26th
5. North Bay Adventure Camp Video

FEDERATION REMARKS

Mr. Armato spoke on behalf of the Federation. The officers were unable to attend due to prior commitments. The Federation extended their good wishes for a happy holiday and an invitation to the their holiday social.

ROUND TABLE

Mrs. Barnhill enjoyed the North Bay Adventure Camp video.

Mrs. Lawrence was pleased the Father/Daughter dance went smoothly. She looks forward to the continuation of the event.

Ms. Calel and Ms. Ruyak enjoyed the video clip and look forward to viewing the entire video.

Mr. Hylton was glad for the opportunity to serve on the School Board.

Mr. Armato shared his appreciation to the staff and community partners for providing opportunities for the district students to participate in a variety of activities during the past two weeks.

Mr. Rose wished everyone a happy holiday. The social media poll was comprised of a video created by Mr. Rodriguez, Ms. Overdorf and himself. He asked the public to participate in the poll.

Ms. Bearden gave an overview of the Father/Daughter dance event and thanked all the staff, students, alumni, parents, and community groups for the support and help to make the dance a success.


Mr. Rodriguez offered comments on his hopes for no more snow.

Mrs. Francis stated that November is National Diabetes Awareness Month. Donations are welcome throughout the month. She announced an Executive Session for the purpose of Personnel and Litigation will take place at the close of the meeting.

ADJOURNMENT

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 7:41 pm.

Executive Session for the Purpose of Personnel and Litigation.


Maureen Jampo
Board Secretary